

Carondelet Leadership Academy
September 23rd, 2019
6:00 PM/CLA Library

Call to Order 6:08 PM

Joe Jacobson

Roll Call

Joe Jacobson

Present: Joe Jacobson, Shenelle DuBose, David Bramlett,
LaShaunda Hoffman, Ailce Duarte-Fletcher, Lori Kindler
Absent: Elizabeth Miner

Additions, Corrections, Modifications to Agenda

Joe Jacobson

None

Approval of Agenda

Joe Jacobson

Motion made by David Bramlett to approve agenda; 2nd by Lori Kindler. Motion unanimously approved.

Public Comment

None

Financial Report

Ailce Duarte-Fletcher

Ailce Duarte-Fletcher reviewed the recent Finance Committee meeting. Purchased Services and Supplies were higher than budget in August because more annual renewals (subscriptions, memberships, insurance) and start up supplies are purchased. State funding running lower than previous year. Enrollment reported at 413.

Education Committee Report

David Bramlett

David Bramlett gave an overview of the Education Committee meeting. Goals were reviewed for MAP, iReady and teachers. Dr. Mendez distributed Strategic Plan and explained the strategies. Also distributed was a packet on iReady along with explanation of the iReady process and the current status. Many questions were asked by board members regarding the guidelines, assessment and distribution of information to parents and students. Ms. Harts explained the process and timelines to answer the questions.

Leadership Team Report

Patrice Coffin

Items discussed during Education Committee Report.

Governance Report

Joe Jacobson

Joe Jacobson informed board of the need to adopt a specific policy regarding school bank accounts and account signers.

Lori Kindler moved and Ailce Duarte-Fletcher 2nd on the motion to

"Designate at least two signatures to be included as authorized signatures on all financial accounts of the schools as described in board policy; and

Once a year, as part of the compliance requirements of the Commission, certify that the financial institutions that serve the charter school have on file the authorization of the designated individuals; and

In the event of relinquishment or closure, at least one current board member must be an authorized signature on all financial accounts of the schools."

Motion was unanimously approved by all members.

Mr. Jacobson also reported with sadness that Julia Maret has resigned from the board due to personal issues. As a result, a new secretary is needed. LaShaunda Hoffman volunteered. Remaining board members approved.

Mr. Jacobson gave a report on the search process for the new Executive Director. As recommended by Opportunity Trust, CLA will work with Offor Group. A Selection Committee was created. Members are Joe Jacobson, Ailce Duarte-Fletcher, Lori Kindler, David Bramlett, LaShaunda Hoffman, Shenelle DuBose and Patrice Coffin. David Bramlett will be the spokesperson.

Action Items

Approval of Minutes: August 26th, 2019 meeting

Motion by David Bramlitt; 2nd by Ailce Duarte-Fletcher. Motion unanimously approved.

Approval of August, 2019 Financial Statements

Motion by LaShaunda Hoffman; 2nd by Shenelle DuBose. Motion unanimously approved

President's Remarks

Joe Jacobson

Next Meeting Date: October 28, 2019 at 6:00 pm

Adjournment

Motion to adjourn David Bramlett, 2nd by LaShaunda Hoffman, passed unanimously. Meeting adjourned at 7:40 pm.

Secretary
Date